

## Computers at the Research Library of Tomsk State University

### All workstations (thin clients) of the Research Library can freely access:

- The E-catalogue of the Research Library and the E-library (repository) of TSU;
- Russian and international e-resources – full-text databases, available by subscription;
- Internet Resources (except resources included in the Federal List of Extremist Materials – <http://minjust.ru/ru/extremist-materials>);
- Regulatory and legal databases Garant, Consultant, Kodeks;
- The bibliographic databases of the Institute of Academic Information on Social Sciences at the Russian Academy of Sciences;
- The abstracting journals of the All-Russian Institute of Scientific and Technical Information (VINITI);
- The educational and academic resources of the Internet, selected by the library and classified according to the field of knowledge. You can enter via Library Resources – Electronic Resources at the website;
- Office applications (Microsoft Word, Excel, PowerPoint, Publisher) (desktop shortcuts).

**You can normally switch between the eng/rus keyboard layout** by pressing the Ctrl and Shift keys at the same time.

### Saving information on computers at the Research Library of TSU

**(workstations – thin clients)**

The information is saved on **USB flash drives** or in the **Общая папка (Shared folder)** on the Desktop, if the flash drive is not displayed.

**Documents in the Общая папка (Shared folder) are stored until 8:00 AM of the next day**